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Highlights from the Keystone Oaks Board of School Directors Meeting

Meeting Information: Business/Legislative Meeting, Tuesday, August 18, 2015

Board Members Matt Cesario and Donald Howard were absent.

BUSINESS/LEGISLATIVE MEETING

EXECUTIVE SESSION

The Board held an Executive Session prior to the meeting to discuss a personnel matter. The Board held an Executive Session after the meeting to discuss a litigation matter.

BOARD PRESIDENT'S REPORT

The Board approved the Special Voting Minutes and Work Session Minutes of June 18, 2015, and the Business/Legislative Minutes of June 25, 2015. [The meeting minutes will be posted under the "School Board" section of the District's website.](#)

The Board appointed **Donald Howard** as the voting delegate to participate in the PSBA Delegate Assembly to be held on Tuesday, October 13, 2015. This occurs prior to the regularly scheduled events of the main PASA-PSBA School Leadership Conference. Voting delegates are not required to pay a registration fee in order to participate in the Delegate Assembly.

SUPERINTENDENT'S REPORT

The Board approved the *Settlement Agreement and Release* reached as a result of a due process complaint filed with the Office of Dispute Resolution with regard to Student #2015-001, and authorized the Administration to take all steps in accordance therewith.

The Board approved the appointment of Sharon J. Gologram as the Director of Fiscal Services, Board Secretary, and Right-to-Know Officer, effective August 17, 2015, at a starting salary of \$90,500. The Board authorized the Superintendent and School Solicitor to finalize all terms of employment in a written contract.

The Board approved the appointment of Suzanne Lochie as the Supervisor of Pupil Services, effective August 19, 2015, at a starting salary of \$60,000. Mrs. Lochie's employment is in compliance with the *Act 93 Administrative Employees Compensation and Performance Plan, July 1, 2014 through June 30, 2016*.

The Board approved an hourly rate of \$40 for **Rebecca Kaminsky**, Finance Assistant and Child Accounting Clerk, retroactive to July 1, 2015 for the 2015/2016 school year.

The Board approved the *Project Succeed Contract for Employment* of Joel Vanucci as Program Director for the 2015/2016 school year.

The Board approved the purchase of marching band uniforms and accessories from Band Shoppe at a cost not to exceed \$57,916.05.

The Board approved the following conference requests:

Dr. William Stropkaj	PASA-PSBA School Leadership Conference Hershey, PA	October 13-16, 2015	\$1,550.00
Donald Howard	PASA-PSBA School Leadership Conference Hershey, PA	October 13-16, 2015	\$1,550.00
Suzanne Lochie	PA Association of Pupil Services Administrators 2015 Fall Workshop Carlisle, PA	October 19, 2015	\$563.95

EDUCATION REPORT

The Board approved the disposal of the following mathematics books from Harcourt Math PA Edition, Publication 2005:

<u>Grade Level</u>	<u>Number of Books for Disposal</u>	<u>ISBN</u>
1	138 (Assorted Volumes 1-6)	
2	120 (Assorted Volumes 1-6)	
3	175	0-15-343102-4
4	202	0-15-343103-2
5	185	0-15-343104-0

PUPIL PERSONNEL REPORT

The Board approved the *Title I Non-Public School Contract between the Keystone Oaks School District and the Allegheny Intermediate Unit* for the 2015/2016 school year for Title I services to students at St. Anne, St. Bernard, St. Gabriel and St. Thomas Moore Schools.

The Board voted to approve DJ Morgan Educational Consulting, LLC, as a Transition Consultant to provide services for special education at a cost not to exceed \$18,135.00 for the 2015/2016 school year.

The Board approved the Peer Jury School-Based Diversion Program to continue at the Keystone Oaks Middle School and the Keystone Oaks High School (under the direction of **Officer John Bruner**) for the 2015/2016 school year.

The Board approved the Agreement for School Dentist Services with **George Royer, D.M.D.**, for the 2015/2016 school year.

The Board approved the *Alternative Education for Disruptive Youth Program Agreement* for the 2015/2016 school year to be implemented on an as needed basis or if court appointed.

The Board approved the Allegheny Intermediate Unit Head Start Program Lease Agreement with the Keystone Oaks School District at an amount of \$4,250.04, payable in twelve (12) installments, effective September 1, 2015 through August 31, 2016. The space rental is at Dormont Elementary School, Room 111.

PERSONNEL REPORT

The Board accepted the letter of resignation from **Kaitlin Hogel**, Mathematics, Grade 8, Keystone Oaks Middle School, effective July 20, 2015.

The Board accepted the letters of resignation from the following employees:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jennifer Karpa Myrtle Elementary	Paraprofessional	August 12, 2015
Erin Rebish Myrtle Elementary KO Middle/High Schools	Health Aide	July 22, 2015
Tracee Burell Keystone Oaks High School	Food Service	August 10, 2015

The Board accepted the letters of retirement from the following employees in compliance with the *Keystone Oaks Educational Support Personnel Association/PSEA/NEA July 1, 2009 – June 30, 2014*:

<u>Name</u>	<u>Years of KO Service</u>	<u>Retirement Date</u>
Frances Creely Secretary	25	October 30, 2015
Corinne Zahradnik Accounts Payable	20	October 2, 2015

The Board approved the leave of absence for **Sarah Welch**, Coordinator of Communications/Public Relations, effective November 4, 2015, with an anticipated return date of January 27, 2016.

In compliance with *Board Policy No. 404 – Employment of Professional Employees, and the Keystone Oaks Education Association Agreement 2011-2016*, the Administration recommends the employment of:

Katie Crawley
Grade 4 – Dormont Elementary
August 20, 2015
Salary - \$48,500.00 (M, 11)

Abigail Rohe
Kindergarten – Dormont Elementary
August 20, 2015
Salary – \$43,000.00 (B+24, Level 16)

Eric Davidson
Autistic Support – KO Middle School
August 20, 2015
Salary - \$43,500.00 (M, 16)

Jamie Snyder
Grade 4 – Myrtle Elementary
August 20, 2015
\$43,750.00 (B, 15)

Edward Hanna
Guidance Counselor
Dormont Elementary
August 20, 2015
Salary - \$43,500.00 (M, 16)

Ellie Tecza
Autistic Support
Myrtle Elementary
August 20, 2015
Salary - \$43,750.00 (B, Level 15)

Cailin Irvine
Kindergarten – Aiken Elementary
August 20, 2015
Salary – \$42,750.00 (B, Level 16)

The Board approved **Michael Hurley** as the Evening Custodial Supervisor at a salary of \$37,000.00 with benefits, effective August 1, 2015 through June 30, 2017.

In compliance with the *Keystone Oaks Education Association Agreement 2011/2016 Article XXVI- Curriculum Leaders*, it is recommended that the following teachers be approved as Curriculum Leaders for the 2015/2016 school year:

<u>Employee</u>	<u>Grade/Subject</u>	<u>Compensation</u>
Mary Poe	Kindergarten	\$3,000.00
Kellie Dawson	First Grade	\$3,000.00
Patty Peterson	Second Grade	\$3,000.00
Jamie Barbin	Third Grade	\$3,000.00
Kristie Rosgone	Fourth Grade	\$3,000.00
Jennifer Harke	Fifth Grade	\$3,000.00
Lisa McMahan	English 6-8	\$1,500.00
Jennifer Bogdanski	English 9-12	\$1,500.00
Jennifer Watenpool	Family/Consumer Science & PE	\$3,000.00
Heather Hruby	Fine Arts – Visual Arts	\$1,500.00
William Eibeck	Fine Arts – Music	\$1,500.00
Michele Lowers	Foreign Language & ESL	\$3,000.00
Kevin Gallagher	Math 6-12	\$3,000.00
Tricia Kreitzer	Science 6-12	\$3,000.00
Joan Young	Social Studies 6-12	\$3,000.00
Michael Magri	Tech, Business & Library Science	\$3,000.00

In compliance with **Board Policy No. 405 – Employment of Substitute Professional Employees**, it is the Board approved the following individuals as substitute teachers and substitute nurses for the 2015/2016 school year:

<u>Name</u>	<u>Subject</u>
Arzenti, Rosa	Pre K-4
Barley, Benjamin	Elementary
Baroffio, Alisa	Elementary
Bolton, Christina	Elementary

Brestensky, Lisa	Elementary/Special Education
Browsers, L. Blithe	Music
Carmosino, Angela	Pre K-4
Cuccaro, Yvonne	Elementary
DeLauter, Ashley	Elementary/Reading Specialist
Doyle, Emily	Health/Physical Education
Eveges, Emily	Early Childhood
Goins, Lynnelle	Secondary Math
Griffith, Nina	Elementary/Reading Specialist
Henigman, Courtney	Elementary/ML Math/ML English
Hirschinger, Katherine	Elementary
Hogben, Scott	Tech Ed
Jaworski, Emily	PK-4
Kakel, Charles	Social Studies/English/ML Math
Kalakos, Kristen	Elementary
Kaminski, Kristen	PK-4
Kuglar, Jennifer	Elementary/Special Education
Lydon, Kathleen	Elementary
Marchick, Joseph	General Science/Social Studies
Mihalsky, Dena	Elementary/Special Education
Moore, Joann	Elementary
Morgan, Barbara	Elementary
Nee, Margaret	Social Studies
Oberst, Terry	Special Ed/English
Over, Lisa	Secondary Math
Polens, Alexandra	Elementary
Ramsey, April	Elementary
Ranade, Madhura	Secondary Math/ML Math/Chemistry/Science
Reft, Dennis	Elementary/ ML Math
Schneider, Benjamin	Art
Selepack, Jennifer	PK-4
Shephard, Elizabeth	PK-4
Smith, Theresa	Elementary
Streitmatter, Matthew	Secondary History/French
Timbario, Phyllis	Elementary/Reading Spec/ML Eng
Vetter, Patrick	Music
Walsh, Jaclyn	Elementary
Wood, Kimber	Pk-4/Special Education
Zoller, Sally	Elementary/Special Education

The Board approved the following individuals as Project Succeed instructors for the 2015/2016 school year:

Joshua Kirchner	Mathematics (1 st and 3 rd Quarter)
Danielle Kandrack	Mathematics (2 nd and 4 th Quarter)
Lynn Heasley	Career Awareness
Linda Capozzoli	Career Awareness Assistant
Richard Heilmann	English

John Murphy	History/Social Studies
Michael Orsi	Special Education
Matthew Erkel	Science
Beth Smith	Computer Education

In compliance with **Board Policy No. 504 – Employment of Classified Employees**, it is the Board approved the following individuals as Food Service employees for the 2015/2016 school year:

<u>Name</u>	<u>Hourly Wage</u>
Ann Amoroso	\$11.29
Trista Boyes	\$15.00
Ryan Briggs	\$18.40
Tracee Burrel	\$9.49
Tina Conn	\$9.90
Lori Donahue	\$8.92
Gina Delfine	\$12.50
Frances Edwards	\$11.83
Laura Gibson	\$10.25
Jodi Hoffman	\$9.19
Kathy Hrivnak	\$9.08
Sandy Kaminski	\$13.13
Jennifer Lashley	\$16.00
Kris Malia	\$10.25
Lynn Mathew	\$10.50
Jennifer McIntyre	\$9.45
Tammy Oswalt	\$10.30
Barbara Routh	\$9.19
Eileen Shields	\$9.69
Tracey Slagle	\$12.60
Kim Stubinger	\$10.25
Penny Walters	\$11.29

In compliance with **Board Policy No. 505 – Employment of Classified Substitute Employees**, the Board approved the following substitute secretaries and paraprofessionals for the 2015/2016 school year:

Eileen Crossey	Secretary/Health Aide
Theresa Roche	Secretary

In compliance with **Board Policy No. 505 – Employment of Substitute and Short-Term Employees**, it is the Board approved **Dejon Moore** as a substitute custodian, effective July 27, 2015.

In compliance with the **Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016**, it is the Board approved the following individuals as coaches, pending receipt of all legal documents and clearances, for the 2015/2016 school year:

<u>Coach</u>	<u>Sport</u>	<u>Compensation</u>
David Bender	Girls Tennis Head Coach	\$4,190.00
Andrew Bochicchio	Girls Tennis Assistant Coach	\$2,755.00

Andrew Bell	KOMS Football Assistant	\$3,275.00
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It is the Board approve the following individual as per the **Keystone Oaks Education Association Collective Bargaining Agreement 2011-2016, Article XXVIII, Extra Duty Compensation, Sub-Section C: Activities Positions and Compensation**, for the 2015/2016 school year:

Jesse Sieff	Percussion Coordinator	\$1,800.00
Chelsea Fredrickson	Kaydeens	\$1,550.00
Chelsea Fredrickson	Silks	\$1,650.00

FINANCE REPORT

The Board voted to approve the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of July 31, 2015 (Check No. 49000 – 49281)	\$1,503,234.58
B. Risk Management as of July 31, 2015 (Check No. 2000 – 2004)	\$844.62
C. Food Service Fund as of July 31, 2015 (Check 9000 – 9016)	\$12,700.08
D. Athletics – No change as of July 31, 2015	
E. Renovations as of July 31, 2015 (Check No. 1500 – 1504)	\$334,954.99
TOTAL	\$1,851,734.27

The Board approved the following Accounts Payable lists as presented in the *Finance Package*:

A. General Fund as of August 11, 2015 (Check No. 49282 – 49344)	\$297,298.45
B. Risk Management as of August 11, 2015 (Check No. 2005)	\$31,037.58
C. Food Service Fund – No change as of August 11, 2015	
D. Athletics – No change as of August 11, 2015	
E. Renovations as of August 11, 2015 (Check No. 1505 – 1506)	\$39,940.50
TOTAL	\$368,276.53

FACILITIES REPORT

The Board retroactively approved a change order (as stated in the June 25, 2015 Business/Legislative Meeting) for Myrtle Elementary for additional work to the storm drainage improvement project at a cost of \$51,792.38.

The Board approved a change order to replace the additional existing concrete sidewalk at the front of the Administration Building (Keystone Oaks High School) at a cost of \$3,052.36.

The Board approved a change order to replace existing concrete sidewalk and curb on westerly side of the access drive located between the student parking lot and the gymnasium at a cost of \$9,793.64.

The Board approved a change order for the replacement of the outdoor concrete staircase located at the Keystone Oaks High School outside of the high school gymnasium lobby at a cost of \$3,895.00.

The Board approved the purchase of a new tractor at a cost of \$30,364.82 (state pricing).

TRANSPORTATION REPORT

The Board approved the Transportation Program for the 2015/2016 school year as presented in the Transportation Booklet.

<u>Program</u>	<u>Company</u>
Exceptional Children and Act 372	First Student Transit
	Port Authority Transit
Regular District Transportation	Matthews Bus Company
Parent Contracts	

The Board approved the Agreement between Port Authority Transit and the Keystone Oaks School District to provide monthly bus passes in the amount of \$97.50 per pass for Zone 1 for the 2015/2016 school year.

NEXT MEETING OF THE BOARD OF SCHOOL DIRECTORS

The next Work Session meeting will be held on Tuesday, September 8, 2015 beginning at 7 p.m. in the Board Room. [The final agenda will be posted on the website.](#)